

Minutes of
Fredericktown Community Joint
Emergency Ambulance District

Regular Meeting
May 18, 2020

Chairman Tucker called the meeting to order. The Board members in attendance were Jerry Day, Mark Maxwell, Brian Tucker, Kevin Sapp, Gary Burson and Amy Seward. Also in attendance were Chief Rick Lanuzza, Assistant Chief Jason Whaley, Clerk Diane Clippinger, Medic Dave Gerhart, Medic Amy Ritter and Medic Bernie Douglas.

Chief Lanuzza introduced Gary Burson, the new Pike Township representative. Mr. Beveridge had to resign due to moving out of the Township.

Mr. Day made a motion to approve the minutes from the regular meeting on March 9, 2020 and the special meeting on March 26, 2020. Mr. Sapp seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mr. Day and Mrs. Seward. In the negative: none. Abstained: Mr. Burson.

Mrs. Clippinger noted the District's loan with First Knox National Bank, for the purchase of the new squad, had to be voided. The O.R.C. does not allow EMS Districts to obtain loans.

The financial report was as follows:

Balance as of 3-9-20	\$363,895.74
Receipts	298,761.36
Expenditures	<u>311,055.17</u>
Balance as of 5-18-20	\$351,601.93

The monthly bank reconciliation, appropriation status, fund status, payment register, receipt register and cash journal were presented to the Board for their review. Mrs. Clippinger noted the receipts and expenditures were higher than normal due to the funds from the loan with First Knox National Bank being receipted in and expended back out. Chief Lanuzza reported the balance in the Association's account is \$4,104.85, with \$2,130.83 being the House Fund. Mr. Sapp made a motion to accept the financial report and Mr. Day seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

Chief Lanuzza's monthly reports were presented and reviewed.

Chief Lanuzza asked the Board to re-instate vacation time. He stated vacation time would be suspended, should the pandemic situation change. The Board felt this was a decision that Chief Lanuzza should exercise as he sees fit.

The EMS grant application has been completed and submitted.

The District received \$7,820.44 from Medicare billing, as a result of the CARES Act.

Implementing pandemic medical protocol has been the discussion at the monthly meetings with the District's Medical Director, Dr. Aaron Wilson.

Due to having several new Board members, Chief Lanuzza provided copies of the District's By-Laws.

The District's levy failed at the recent election. It was noted there was a non-supporting, unsigned letter sent to all Township's that make up the District, along with the Village of Fredericktown. The Board discussed different options to address the concerns of the letter. As a way to keep the public aware of the Board's actions, the Board suggested emailing minutes to all Fiscal Officers and advertising the meetings by means of a Public Notice and Public Service announcements. The Board discussed levy options but decided to table any action until the next meeting. *CORRECTION – Minutes will also be posted on the District's website once approved by the Board.

The only financing option the District has to purchase equipment is lease-to-own. Burgess Ambulance provided the District with a company that does this type of financing. The interest rates were comparable to the interest rates at First Knox National Bank, with several term options. All documents had been reviewed and approved by Knox County Prosecutor Chip McConville. Mr. Maxwell made a motion to obtain the lease-to-own financing with Republic First National, for a five-year loan. Mr. Day seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

Mrs. Clippinger noted the 2021 Fredericktown Community Joint Emergency Ambulance Budget hearing would need to be held at the next meeting on July 13, 2020. The Board requested budgets with a 3% increase and no increase.

Mr. Day made a motion to adjourn to Executive Session at 8:33 p.m. and Mr. Burson seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

Mr. Sapp made a motion to adjourn out of Executive Session at 9:52 p.m. and Mr. Day seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

Mr. Maxwell made a motion for the District to pay 90% of the full time employee's health care premium, at a maximum of \$1,094.37. Mr. Burson seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

After discussion, Mr. Maxwell made a motion to reimburse up to \$650.00 for any full time employees health care premium, in lieu of the District's health care. Mrs. Seward seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

Mr. Maxwell made a motion to promote Medic Bernie Douglas from his probationary status to full time status. Mrs. Seward seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

The Board agreed to table all pay raises.

With no further business to come before the Board, Mr. Day made a motion at 10:00 p.m. to adjourn and Mrs. Seward seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.