

Minutes of

Fredericktown Community Joint
Emergency Ambulance District

Annual Organizational Meeting

January 11, 2021

Mr. Tucker called the meeting to order. The Board members in attendance were Jerry Day, Mark Maxwell, Brian Tucker, Kevin Sapp (via zoom), Gary Burson and Amy Seward. Also in attendance were Chief Rick Lanuzza, Assistant Chief Jason Whaley and Clerk Diane Clippinger.

After discussion, Mr. Day made a motion to elect Mr. Tucker as Chairman and Mr. Sapp as Vice-Chairman for the 2021 year. Mr. Burson seconded the motion. On roll call in the affirmative: Mr. Maxwell, Mr. Day, Mrs. Seward and Mr. Burson. Abstained: Mr. Tucker and Mr. Sapp. In the negative: none.

Mr. Day made a motion for the following resolution and Mr. Maxwell seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

Resolution 1.1.21

The Board of Trustees of Fredericktown Joint Emergency Ambulance District, in Knox County, Ohio met in the annual organization meeting on the 11th day of January 2021 at the squad room of the Fredericktown Joint Emergency Ambulance District with the following members present:

Brian Tucker	Jerry Day	Mark Maxwell
Kevin Sapp	Amy Seward	Gary Burson

Mr. Day moved the adoption of the following resolution:

Be it resolved by the Board of Trustees of Fredericktown Joint Emergency Ambulance District, Knox County, Ohio, the Fredericktown Joint Emergency Ambulance District Trustees will have the Fredericktown Joint Emergency Ambulance District meetings on the second Monday of each odd number month, with the meeting beginning at 7:00 p.m. The clerk will advertise any changes in the Mount Vernon News and/or posting a notice on the squad door of the Fredericktown Joint Emergency Ambulance District not less than 24 hours in advance.

Mr. Maxwell seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Brian Tucker, aye	Mark Maxwell, aye	Amy Seward, aye
Gary Burson, aye	Jerry Day, aye	Kevin Sapp, aye

Adopted this 11th day of January 2021.

Mr. Maxwell made a motion for the following resolution and Mr. Burson seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

Resolution 1.2.21

The Board of Trustees of Fredericktown Joint Emergency Ambulance District, in Knox County, Ohio met in the annual organization meeting on the 11th day of January 2021 at the squad room of the Fredericktown Joint Emergency Ambulance District with the following members present:

Brian Tucker	Kevin Sapp	Amy Seward
Gary Burson	Jerry Day	Mark Maxwell

Mr. Maxwell moved the adoption of the following resolution:

Be it resolved by the Board of Trustees of Fredericktown Joint Emergency Ambulance District, Knox County, Ohio, the Fredericktown Joint Emergency Ambulance District Trustees will reserve the right to advertise and sell surplus items via Internet auction as per the Ohio Revised Code.

Mr. Burson seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Brian Tucker, aye	Kevin Sapp, aye	Amy Seward, aye
Gary Burson, aye	Jerry Day, aye	Mark Maxwell, aye

Adopted this 11th day of January 2021.

Mr. Day made a motion for the following resolution and Mr. Maxwell seconded. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

Resolution 1.3.21

The Board of Trustees of Fredericktown Joint Emergency Ambulance District, in Knox County, Ohio met in the annual organization meeting on the 11th day of January 2021 at the squad room of the Fredericktown Joint Emergency Ambulance District with the following members present:

Brian Tucker	Kevin Sapp	Amy Seward
Gary Burson	Jerry Day	Mark Maxwell

Mr. Day moved the adoption of the following resolution:

The Board retains of option to pay for any costs not covered by the Association or for items such as meeting refreshments, dinners, etc., that enhance the proper public purpose of the Fredericktown Joint Emergency Ambulance District.

Mr. Maxwell seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Brian Tucker, aye	Kevin Sapp, aye	Amy Seward, aye
Gary Burson, aye	Jerry Day, aye	Mark Maxwell, aye

Adopted this 11th day of January 2021.

Mr. Maxwell made a motion for the following resolution and Mr. Burson seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

Resolution 1.4.21

The Board of Trustees of Fredericktown Joint Emergency Ambulance District (Board), in Knox County, Ohio met in regular session on the 11th day of January 2021 at the squad room of Fredericktown Joint Emergency Ambulance District with the following members present:

Brian Tucker	Jerry Day	Mark Maxwell
Kevin Sapp	Gary Burson	Amy Seward

Mr. Maxwell moved the adoption of the following resolution:

The Board authorizes the clerk to request from the Knox County Auditor's office, advances of all tax monies collected on behalf of the Fredericktown Community Joint Emergency Ambulance District in 2021.

Mr. Day seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Brian Tucker, aye	Kevin Sapp, aye	Amy Seward, aye
Gary Burson, aye	Jerry Day, aye	Mark Maxwell, aye

Adopted this 11th day of January 2021.

The District will use the IRS mileage reimbursement rate, which for 2021 is \$0.56 per mile.

Mr. Day made a motion to adjourn the 2021 organizational meeting at 7:06 p.m. and Mr. Sapp seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

Regular Meeting

Chairman Tucker called the regular meeting of the Fredericktown Emergency Ambulance District to order.

Mr. Maxwell made a motion to approve the minutes from the November 9, 2020 meeting and Mr. Day seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mr. Day, Mrs. Seward and Mr. Burson. In the negative: none.

Balance as of 11-9-20	\$344,400.03
Receipts	299,573.00
Expenditures	<u>371,948.25</u>
Balance as of 1-13-21	\$272,024.78

The monthly bank reconciliation, appropriation status, fund status, payment register, receipt register and cash journal were presented to the Board for their review. Chief Lanuzza reported the balance in the Association's account is \$4,059.65, with \$1,897.08 being the House Fund. Mr. Maxwell made a motion to accept the financial report and Mrs. Seward seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

Chief Lanuzza's monthly reports were presented and reviewed. Chief Lanuzza noted the District had a record number of runs in 2020. He also noted the 2020 annual report was emailed to all Board members.

The Board discussed the vacation time policy. The policy currently states there is no carryover of vacation time. It is a use it or lose it policy. After discussion, Mr. Sapp made a motion to allow 48 hours of vacation time to be carried over each year, with no ability to cash out any vacation. Mr. Maxwell seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

Chief Lanuzza stated the District would be changing their scheduling software to ESO. Currently the District is using Aladtec. He also stated the District would like to obtain Handtevy Mobile, which is a pediatric software. He noted the funds for this software would come from the donation line item. The District would be renewing their service agreements with Active 911 and Tango Tango.

Mr. Burson made a motion to renew the two-year contract with Perry Township, with no increase to the annual payment of \$1,000. This contract is for providing emergency ambulance coverage to a portion of Perry Township known as "Burgett Town." Mr. Day seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

Mrs. Clippinger presented the renewal insurance policies from VFIS. The Commercial Package annual premium is \$12,521.00 per year (\$1,653.00 increase from last year). The employee Accident & Sickness annual premium is \$2,236.00 per year (there was no increase to this policy). Mr. Maxwell made a motion to renew both policies and Mr. Day seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

Mr. Day made a motion to adjourn to Executive Session at 7:30 p.m. to discuss employee compensation. Mr. Burson seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

Mr. Maxwell made a motion to adjourn out of Executive Session at 7:45 p.m. and Chairman Tucker seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

Mr. Day made a motion for a 2.5% pay increase for all employees of the District. Mr. Burson seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

With no further business to come before the Board, Mr. Day made a motion at 7:46 p.m. to adjourn until the next regularly scheduled meeting on March 8, 2021, unless called upon for urgent business. Mr. Burson seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

Brian Tucker, Chairman

Diane Clippinger, Clerk