

Minutes of
Fredericktown Community Joint
Emergency Ambulance District

**2022 Budget Meeting
July 12, 2021**

Chairman Tucker called the 2022 budget meeting to order. The Board members in attendance were Jerry Day, Mark Maxwell, Brian Tucker, Amy Seward, Kevin Sapp and Gary Burson. Also in attendance were Chief Rick Lanuzza, Assistant Chief Jason Whaley, Clerk Diane Clippinger and Fredericktown Fire Board Chairman Larry Schunke.

After discussion, Mr. Maxwell made a motion for a 3% increase to all expenditures and \$50,000 set aside for Capital Improvements for 2022. Mr. Sapp seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Day, Mrs. Seward, Mr. Sapp and Mr. Burson. In the negative: none.

With no further business, the Board adjourned the 2022 budget meeting and opened the regular meeting of the Fredericktown Community Joint Emergency Ambulance District at 7:05 p.m.

**Regular Meeting
July 12, 2021**

Mr. Sapp made a motion to approve the minutes from the May 10, 2021 regular meeting. Mr. Maxwell seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

Balance as of 5-10-21	\$400,480.18
Receipts	198,132.28
Expenditures	<u>104,650.17</u>
Balance as of 7-12-21	\$493,962.29

The monthly bank reconciliation, appropriation status, fund status, payment register, receipt register and cash journal were presented to the Board for their review. Chief Lanuzza reported the balance in the Association's account was \$5,020.89, with \$1,855.89 being the House Fund. Mr. Day made a motion to accept the financial report and Mrs. Seward seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

Mr. Larry Schunke, Chairman of the Fredericktown Community Joint Fire District Board, asked if there could be a joint meeting between the two Districts. He stated the Fire Board felt it would be beneficial to hear each other's future planning and future needs. It was agreed to have a joint meeting between the Fredericktown Community Joint Fire District Board and the Fredericktown Community Joint Emergency Ambulance District Board. The meeting will be held on Wednesday, August 25, 2021 at 7:00 p.m.

Chief Lanuzza's monthly reports were presented and reviewed.

Chief Lanuzza noted there has been an issue with a chiropractic office inputting an incorrect account number when submitting BWC claims. The incorrect account number is the Fredericktown Community Joint Emergency Ambulance's account number. This incorrect input has resulted in the District receiving numerous payments in error. These payments then have to be refunded by the District to the correct vendors. This issue has been on-going for several months with no success in getting it corrected, even though contact had been made with BWC and the chiropractic office. Chief Lanuzza recently spoke to an individual at BWC who stated they would get this issue resolved. They apologized that this had not been resolved when the District first contacted BWC.

Chief Lanuzza reported the click and share was installed, the internet service updated, and the new email host was being used.

Ritter's Office Supply was contacted to obtain a quote for the new office furniture. Their quote was \$6,500. Chief Lanuzza noted he had ordered it from Ritter's Office Supply since the cost was less.

The District was awarded \$4,491.70 for the EMS grant and had received the pediatric equipment it was awarded from the Department of Public Safety grant.

Chief Lanuzza suggested the District contact the Township's that make up the District in regards to obtaining ARP Funds. ARP Funds (American Relief Plan) are grant monies available to Townships. He noted the Townships have the ability to sub-grant these monies the same way they could CaresAct funds. Chief Lanuzza stated the District could obtain additional equipment that could be used on COVID patients, with these funds. The Board agreed and asked Chief Lanuzza to send a letter to each Township asking them to consider sub-granting the District a portion of their ARP funds.

The District was unable to advertise the squad on the internet with the current resolution. Prosecutor McConville indicated it did not meet all the ORC requirements for on-line sales. After discussion Mr. Day made a motion for the following resolution and Mr. Burson seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

Resolution 7.1.21

The Board of Trustees of Fredericktown Joint Emergency Ambulance District (Board), in Knox County, Ohio met in regular session on the 12th day of July, 2021 at the squad room of Fredericktown Joint Emergency Ambulance District with the following members present:

Brian Tucker	Jerry Day	Mark Maxwell
Kevin Sapp	Gary Burson	Amy Seward

Mr. Day moved the adoption of the following resolution:

The Board declares the 2010 F-450 4x4 Horton Ambulance (Vin. # 1FDAF4HR8AEA31106) surplus and no longer needed by the District. The Board authorizes the EMS Chief to advertise for bid, to the highest bidder, the vehicle on Govdeals.com for ten days and a minimum bid of \$20,000. All online bidding terms and conditions of Govdeals.com will be adhered to. The Board authorizes the EMS Chief to make all final decisions on the sale of the squad after confirming all decisions with the District's Board Chairman.

Mr. Burson seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Brian Tucker, aye	Kevin Sapp, aye	Amy Seward, aye
Gary Burson, aye	Jerry Day, aye	Mark Maxwell, aye

Adopted this 12th day of July, 2021.

The District's 0.60 mill levy will expire in 2022. The Board discussed different options for putting the levy on the ballot. This issue was tabled.

Mrs. Clippinger noted the Auditor of State of Ohio had begun the District's 2019/2020 audit.

With no further business to come before the Board, Mr. Sapp made a motion at 8:10 p.m. to adjourn until the next regularly scheduled meeting on September 13, 2021, unless called upon for urgent business. Mr. Burson seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Burson. In the negative: none.

Brian Tucker, Chairman

Diane Clippinger, Clerk