

Minutes of
Fredericktown Community Joint
Emergency Ambulance District
Regular Meeting
September 13, 2021

Chairman Tucker called the meeting to order. The Board members in attendance were Jerry Day, Mark Maxwell, Brian Tucker, Amy Seward and Kevin Sapp (arrived late). Also, in attendance were Chief Rick Lanuzza and Assistant Chief Jason Whaley. Diane Clippinger, clerk, attended the meeting via telephone. The Board approved Assistant Chief Whaley to take notes for the minutes.

Mr. Day made a motion to approve the minutes from the 2022 Budget hearing and the regular meeting on July 12, 2021. Mr. Maxwell seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mrs. Seward and Mr. Day. In the negative: none. Absent: Mr. Burson and Mr. Sapp.

Balance as of 7-12-21	\$496,717.39
Receipts	109,296.06
Expenditures	<u>105,610.27</u>
Balance as of 9-13-21	\$500,403.18

The monthly bank reconciliation, appropriation status, fund status, payment register, receipt register and cash journal were presented to the Board for their review. It was noted the soft billing was down as a result of technical issues with MedBill's billing and no fault of the District's. This should be resolved and funds caught up in the near future. Chief Lanuzza reported the balance in the Association's account was \$5,020.80, with \$2,000.00 being the House Fund. Mr. Maxwell made a motion to accept the financial report and Mr. Day seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mrs. Seward and Mr. Day. In the negative: none. Absent: Mr. Burson and Mr. Sapp.

Chief Lanuzza's monthly reports were presented and reviewed.

After discussion and based on Chief Lanuzza's recommendation, Mr. Maxwell made a motion to accept the resignation of Mr. Joseph Line and Mr. Day seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mrs. Seward and Mr. Day. In the negative: none. Absent: Mr. Burson and Mr. Sapp.

Several of the District's policies were revised. The policies revised were the Shift Trade policy, Reporting for Duty policy, Order-In policy and Paid Holiday policy. After discussion, Mr. Maxwell made a motion to accept the revised policies and Mrs. Seward seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mrs. Seward, Mr. Sapp and Mr. Day. In the negative: none. Absent: Mr. Burson.

Completing employee reviews was discussed. Mr. Sapp agreed to research forms that could be used to complete the reviews.

The District had received some of the new furniture, with the rest being delivered in the near future. No payment will be made until all of the furniture is received.

Chief Lanuzza stated the copier was going to need replaced since it was unsure whether it can be repaired again. He presented the cost for a new one. The Board recommended the copier be replaced now rather than later.

The 2010 medic has sold, for the amount of \$19,000. The funds should be in the District's account on Thursday, September 16, 2021. Chief Lanuzza stated he would cancel the insurance on the medic once payment is received.

After further review, the Knox County Prosecutor's Office feels the District is not eligible to receive any of the American Relief Plan funds. Chief Lanuzza stated the District had hoped to receive some of these funds through a sub-grant process.

Chief Lanuzza recommended the EMS Board's by-laws be reviewed.

The District's property/liability insurance policy will be coming up for renewal. The Board felt it would be beneficial to have a member from VFIS at the next meeting to review the policy. Chief Lanuzza stated he would contact them.

The District's 1.00 mill levy will be expiring next year and will need to be put on the ballot in the May 2022 primary. The Board discussed several options for the levy. This was tabled until the November meeting.

Mr. Maxwell made a motion for the following resolution and Mr. Sapp seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mrs. Seward, Mr. Sapp and Mr. Day. In the negative: none. Absent: Mr. Burson.

Resolution 09.01.21

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. (BOARD OF TRUSTEES)

Revised Code, Secs. 5705.34 – 5705.35

The Board of Trustees of *Fredericktown Community Joint Emergency Ambulance District*, Knox County, Ohio, met in regular session on the 13th day of September, 2021 at the office of *Fredericktown Community Joint Emergency Ambulance District* with the following members present:

Jerry Day Brian Tucker Kevin Sapp Amy Seward Mark Maxwell

Mr. Maxwell moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of *Fredericktown Community Joint Emergency Ambulance District*, Knox County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2022; and

WHEREAS, The Budget Commission of Knox County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of *Fredericktown Community Joint Emergency Ambulance District*, Knox County, Ohio, that the amounts and rates as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said District the rate of each tax necessary to be levied within and without the ten mill limitation as follows;

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES.

FUND	AMOUNT APPROVED BY BUDGET COMMISSION INSIDE	AMOUNT TO BE DERIVED FROM LEVIES OUTSIDE 10 M.LIMITATION	COUNTY AUDITOR'S ESTIMATE OF TAX RATE TO BE LEVIED	
			INSIDE 10 M. LIMIT	OUTSIDE 10 M. LIMIT

Ambulance District	\$533,100.00	2.00
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Totals	\$533,100.00	2.00

SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES.

FUND	Max. Rate Authorized To be Levied	Co Auditor's Est. of Yield of Levy
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Ambulance Levy authorized by voters on Nov. 3, 2020, not to exceed 5 years – (2016-2020) (Renewal)	1.00	\$211,700.00
Ambulance Levy authorized by voters on Nov. 6, 2018, not to exceed 5 years – (2018-2022) (Replacement)	0.60	\$112,300.00
Ambulance Levy authorized by voters on Nov. 7, 2017, not to exceed 5 years – (2017-2021) (Replacement)	1.00	\$209,100.00

RESOLVED, That the clerk of this Board be and she is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. Sapp seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Day, yes Mr. Maxwell, yes Mr. Sapp, yes Mrs. Seward, yes Mr. Tucker, Yes
Adopted the 13th day of September, 2021

Mr. Day made a motion to adjourn to Executive Session at 8:00 p.m. to discuss employee compensation and Mr. Maxwell seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mrs. Seward, Mr. Sapp and Mr. Day. In the negative: none. Absent: Mr. Burson.

Mr. Day made a motion to adjourn out of Executive Session at 9:15 p.m. and Mr. Sapp seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mrs. Seward, Mr. Sapp and Mr. Day. In the negative: none. Absent: Mr. Burson.

Mr. Day made a motion to increase all current hourly employees pay rate a \$1.50 per hour, effective next pay period (9/18/21), and all new hire employees a \$0.50 per hour increase. Mr. Maxwell seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mrs. Seward, Mr. Sapp and Mr. Day. In the negative: none. Absent: Mr. Burson.

With no further business to come before the Board, Mr. Day made a motion at 9:20 p.m. to adjourn until the next regularly scheduled meeting on November 8, 2021, unless called upon for urgent business. Mr. Maxwell seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward and Mr. Day. In the negative: none. Absent: Mr. Burson.

Brian Tucker, Chairman

Diane Clippinger, Clerk