

Minutes of
Fredericktown Community Joint
Emergency Ambulance District

Regular Meeting
May 9, 2022

Chairman Tucker called the regular meeting of the Fredericktown Emergency Ambulance District to order. The Board members in attendance were Kevin Sapp, Mark Maxwell, Brian Tucker, Shan Mizer and Amy Seward. Also in attendance were Chief Rick Lanuzza, Assistant Chief Jason Whaley, Clerk Diane Clippinger, Dr. Aaron Wilson, Scott Mast, Mr. & Mrs. Lou Canter, Tracey Whaley, Dalton Canter, EMT Haley Rook, EMT Ronny Flynn, Medic Mike Holly and Medic Bernie Douglas. Absent: Jerry Day.

The District was notified that several members of the Department are going to be awarded the 2022 EMS Star of Life Award. They are Medic Bernie Douglas, Medic Mike Holley, EMT Ronny Flynn, Assistant Chief Jason Whaley and Chief Rick Lanuzza. Several members of the Fredericktown Fire District are also receiving the award. They are Chief Scott Mast, Firefighter Dwaine Canter and Firefighter Dalton Canter. They are receiving this award due to the response and efforts in reviving Mr. Lou Canter after he had been struck by lightning. Mr. and Mrs. Canter thanked all those who had assisted with reviving Mr. Canter. The awards ceremony will be held on November 2, 2022 in Columbus.

Mr. Sapp made a motion to approve the minutes from the regular meeting on March 14, 2022. Mr. Mizer seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mrs. Seward and Mr. Mizer. In the negative: none. Absent: Mr. Day. Abstained: Mr. Sapp.

Balance as of 3-14-22	\$542,531.26
Receipts	43,924.62
Expenditures	<u>100,818.97</u>
Balance as of 5-9-22	\$485,636.91

The monthly bank reconciliation, appropriation status, fund status, payment register, receipt register and cash journal were presented to the Board for their review. Chief Lanuzza reported the balance in the Association's account is \$6,063.48, with \$2,485.65 being the House Fund. Mr. Sapp made a motion to accept the financial report and Mrs. Seward seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward and Mr. Mizer. In the negative: none. Absent: Mr. Day.

Medic Dave Gerhart submitted his request to be moved from full-time status to part-time status. Based on Chief Lanuzza's recommendation, Mr. Maxwell made a motion to accept Medic Gerhart's request. Mr. Sapp seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward and Mr. Mizer. In the negative: none. Absent: Mr. Day.

Medic Alexa Haught applied for the full-time medic position. Chief Lanuzza stated she would need to successfully complete all testing and evaluations before being appointed to the position. He also noted she was pregnant and expected to deliver in the near future. He felt any appointment should be done once she returns from maternity leave. Based on Chief Lanuzza's recommendation, Mr. Maxwell made a motion to appoint Medic Haught to the full-time position upon successful completion of all testing and evaluations and returning from maternity leave. Mr. Sapp seconded the motion. On roll call on the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward and Mr. Mizer. In the negative: none. Absent: Mr. Day.

Employee compensation was discussed. Chief Lanuzza presented information on step and longevity pay increases. Mr. Maxwell made a motion for a 3% pay increase for all EMT personnel, beginning May 28, 2022. Mr. Sapp seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward and Mr. Mizer. In the negative: none. Absent: Mr. Day. Mr. Maxwell made a motion to implement step pay increases, based on the information provided by Chief Lanuzza, for one to five years of employment. The step pay increases would be implemented on the first pay of each year, beginning January 2023, for all current employees. All new employees would get their increase each year on their hire date anniversary. Mrs. Seward seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward and Mr. Mizer. In the negative: none. Absent: Mr. Day. Mrs. Seward made a motion to implement longevity steps at \$0.25 a year, starting at year six through twenty. Mr. Sapp seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward and Mr. Mizer. In the negative: none. Absent: Mr. Day.

Prosecutor Chip McConville recommended the District have a Record Retention Committee meeting. He felt a social media retention policy should be implemented. The Committee members include Mr. Tucker, Mrs. Clippinger and Prosecutor McConville. Chief Lanuzza should also attend. The meeting has been scheduled for Monday, July 11, 2022 at 6:30 p.m. Chief Lanuzza presented information in regards to a social media retention application called Archive Social Media. The annual cost of the application is \$2,988.00. After discussion, Mr. Maxwell made a motion to purchase Archive Social Media and Mr. Sapp seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward and Mr. Mizer. In the negative: none. Absent: Mr. Day.

Chief Lanuzza's report was reviewed. He noted National EMS week is May 15 thru May 21, 2022.

The amended District By-Laws were presented. Mr. Maxwell made a motion to approve the By-Laws as presented and Mr. Sapp seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward and Mr. Mizer. In the negative: none. Absent: Mr. Day.

Chief Lanuzza reported the District's levy passed by 67%. He also presented historic election results, as requested by Mr. Maxwell.

Chief Lanuzza has been asked to serve on the Mental Health and Recovery Board. He would be appointed as Vice-Chairman for the first two years then would be Chairman for the following two years. He stated there was a conflict with the meeting dates and inquired whether or not the EMS Board would be willing to change meeting dates for the next four years. He asked if the EMS Board could meet on the 4th Monday of each odd month. All Board members agreed to meeting on the 4th Monday of each odd month, beginning January 2023.

The District will be receiving the AHA Mission Lifeline recognition for 2021.

Mrs. Clippinger presented information for the 2023 annual Budget. The Board will need to have a Budget hearing at the July 11, 2022 meeting.

With no further business to come before the Board, Mr. Sapp made a motion at 8:45 p.m. to adjourn until the 2023 Budget hearing, with the regular meeting immediately following, on July 11, 2022, unless called upon for urgent business. Mrs. Seward seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward and Mr. Mizer. In the negative: none. Absent: Mr. Day.

Brian Tucker, Chairman

Diane Clippinger, Clerk