

Minutes of
Fredericktown Community Joint
Emergency Ambulance District

**2023 Budget Meeting
July 11, 2022**

Chairman Tucker called the 2023 budget meeting to order. The Board members in attendance were Jerry Day, Mark Maxwell, Brian Tucker, Amy Seward, Kevin Sapp and Shan Mizer. Also in attendance were Chief Rick Lanuzza, Assistant Chief Jason Whaley and Clerk Diane Clippinger.

After discussion, Chairman Tucker a motion for a 3% increase to all expenditures. Mr. Maxwell seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Day, Mrs. Seward, Mr. Sapp and Mr. Mizer. In the negative: none.

With no further business, the Board adjourned the 2023 budget meeting and opened the regular meeting of the Fredericktown Community Joint Emergency Ambulance District at 7:05 p.m.

**Regular Meeting
July 11, 2022**

Chairman Tucker called the regular meeting of the Fredericktown Emergency Ambulance District to order. The Board members in attendance were Kevin Sapp, Mark Maxwell, Brian Tucker, Jerry Day, Shan Mizer and Amy Seward. Also in attendance were Chief Rick Lanuzza, Assistant Chief Jason Whaley and Clerk Diane Clippinger.

Mr. Maxwell made a motion to approve the minutes from the regular meeting on May 9, 2022. Mrs. Seward seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward and Mr. Mizer. In the negative: none. Abstained: Mr. Day.

The monthly bank reconciliation, appropriation status, fund status, payment register, receipt register and cash journal were presented to the Board for their review.

Balance as of 5-9-22	\$485,636.91
Receipts	51,293.85
Expenditures	<u>153,177.55</u>
Balance as of 7-11-22	\$383,753.21

Chief Lanuzza reported the balance in the Association's account is \$5,713.92, with \$2,086.09 being the House Fund. Chairman Tucker made a motion to accept the financial report and Mr. Maxwell seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mr. Day, Mrs. Seward and Mr. Mizer. In the negative: none.

Chief Lanuzza's report was reviewed.

Medic Alexa Haught has returned from maternity leave. She has completed the interview process and completed all testing successfully. She will begin full time status as of July 16, 2022.

Based on Chief Lanuzza's recommendation, Mr. Maxwell made a motion to hire Caleb Haught as a part-time medic. Chief Lanuzza stated Mr. Haught would not be working any of the same shifts as Medic Alexa Haught. Mr. Sapp seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mr. Day, Mrs. Seward and Mr. Mizer. In the negative: none.

Chief Lanuzza stated a crew and medic were recently in an accident, which was the fault of the other driver. Neither one of the crew were injured but there was damaged to the medic. Parts have been ordered to repair the medic from Burgess Ambulance. The medic is still able to be used until the parts come in.

The Chevy Tahoe needs repaired. The cost of the repair is \$1,500. The Board discussed whether the Tahoe should be repaired or replaced. The Board agreed to have the Tahoe repaired and to begin the process of looking for a replacement vehicle.

Chief Lanuzza recommended the District begin the process of purchasing a new medic. He stated the current wait for delivery is 18 to 24 months.

The District's Records retention policy and retention schedule were reviewed. He stated the retention policy was good but changes needed to be made to the retention schedule.

After discussion, Mr. Day made a motion for the following resolution and Mr. Maxwell seconded the motion. On roll call in the affirmative: Mr. Day, Mr. Maxwell, Chairman Tucker, Mrs. Seward and Mr. Sapp. In the negative: Mr. Mizer.

BOARD OF TRUSTEES
FREDERICKTOWN COMMUNITY JOINT EMERGENCY AMBULANCE DISTRICT
KNOX COUNTY, OHIO

RESOLUTION: 7.1.22

A RESOLUTION OF NECESSITY TO LEVY A CONTINUING
TAX IN EXCESS OF THE TEN-MILL LIMITATION FOR THE PURPOSE OF
PROVIDING AMBULANCE SERVICE AND EMERGENCY MEDICAL SERVICE, OR BOTH
(ORC 5705.03, 5705.19(U), 5705.191, 5750.192 and 5705.25)

The Board of Trustees of the Fredericktown Community Joint Emergency Ambulance District, Knox County, Ohio ("Board") met in regular session on July 11, 2022 with the following members present:

Shan Mizer	Mark Maxwell	Brian Tucker
Jerry Day	Amy Seward	Kevin Sapp

Mr. Day moved the adoption of the following Resolution:

PREAMBLE

WHEREAS, the amount of taxes that will be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of the Fredericktown Community Joint Emergency Ambulance District, Knox County, Ohio ("District"); and,

WHEREAS, it is necessary to levy a tax in the excess of the ten-mill limitation; and

WHEREAS, the levy would be for the purpose of providing ambulance service and emergency medical service, or both, said purposes being authorized by ORC 5705.19 (U).

WHEREAS, a resolution declaring the necessity of levying an operating tax, pursuant to ORC 5705.19(U), outside the ten-mill limitation must be approved and certified to the Knox County Auditor ("Auditor") in order to permit the Board to consider the levy of such a tax and must request that the Auditor certify to the Board the total current tax valuation of the District, and the number of mills required to generate specified

amount of revenue, or the dollar amount of revenue that would be generated by a specified number of mills.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED, by the Board, at least two-thirds (2/3) of all of the members of the Board concurring, as follows:

1. The amount of taxes that will be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of the District.
2. It is necessary to levy a tax in excess of the ten-mill limitation.
3. Pursuant to ORC 5705.03(B)(1):
 - a. The purpose of the tax is as follows: to provide ambulance service and emergency medical services, or both
 - b. The type of levy is as follows: operating levy (new levy)
 - c. The sections of the Revised Code authorizing submission of the question of the tax are ORC 5705.03, 5705.191 and 5705.25 and the following: 5705.19 (U)
 - d. The term of the tax is as follows (in years or continuing): continuing
 - e. The territory where the tax is to be levied is as follows: Upon the entire District
 - f. The date of the election at which the question of the tax shall appear on the ballot is as follows: November 7, 2022
 - g. The territory where the ballot measure is to be submitted is as follows: Upon on the entire territory of the District
 - h. The tax will be first levied and collected as follows:
The tax year in which the tax will first be levied is 2022
The tax year in which the tax will first be collected is 2023
 - i. The District has territory in Knox County only.
4. Pursuant of O.R.C. 5705.03 (B)(1), the Fiscal Officer is hereby directed to certify a copy of this resolution to the Auditor. The Board hereby requests that the Auditor certify to this Board the following:
 - a. The total current tax valuation of the District;
 - b. The number of mills required to generate the following amount of revenue; or,
\$ n/a
 - c. The dollar amount of revenue that would be generated by the levy of the following mills: 1.00 mill(s).
5. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including ORC 121.22.
6. This Resolution shall be in full force and effect immediately upon adoption.

Mr. Maxwell seconded the motion. On roll call vote:

Mr. Mizer, nay
Mr. Day, aye

Mr. Tucker, aye
Mrs. Seward, aye

Mr. Maxwell, aye
Mr. Sapp, aye

The Board will hold a special meeting on August 19, 2022 at 7:00 p.m. to discuss the next step of the levy process.

Mr. Maxwell felt it would be beneficial for all employees of the District to have an annual employee evaluation.

With no further business to come before the Board, Chairman Tucker made a motion at 8:05 p.m. to adjourn until the special meeting, on August 19, 2022, unless called upon for urgent business. Mrs. Seward seconded the motion. On roll call in the affirmative: Chairman Tucker, Mr. Maxwell, Mr. Sapp, Mrs. Seward, Mr. Day and Mr. Mizer. In the negative: none.

Brian Tucker, Chairman

Diane Clippinger, Clerk