

Minutes of  
Fredericktown Community Joint  
Emergency Ambulance District

**Regular Meeting  
November 14, 2022**

Vice-Chairman Sapp called the regular meeting of the Fredericktown Emergency Ambulance District to order. The Board members in attendance were Kevin Sapp, Jerry Day, Shan Mizer and Amy Seward. Also in attendance were Chief Rick Lanuzza and Clerk Diane Clippinger. Absent: Mark Maxwell & Brian Tucker

Mr. Day made a motion to approve the minutes from the regular meeting on September 20, 2022. Mr. Mizer seconded the motion. On roll call in the affirmative: Mr. Day, Vice-Chairman Sapp, Mrs. Seward and Mr. Mizer. In the negative: none. Absent: Mr. Maxwell and Chairman Tucker.

The monthly bank reconciliation, appropriation status, fund status, payment register, receipt register and cash journal were presented to the Board for their review.

Balance as of 9-12-22	\$566,453.93
Receipts	30,286.76
Expenditures	<u>197,238.92</u>
Balance as of 11-14-22	\$399,501.77

Chief Lanuzza reported the balance in the Association's account was \$4,920.20, with \$2,487.66 being the House Fund. Mrs. Seward made a motion to accept the financial report and Mr. Day seconded the motion. On roll call in the affirmative: Mr. Day, Vice-Chairman Sapp, Mrs. Seward and Mr. Mizer. In the negative: none. Absent: Mr. Maxwell and Chairman Tucker.

Mrs. Tammy Lynch presented Chief Lanuzza and the Fredericktown Community Joint Emergency Ambulance District with a sign. The sign was presented as an appreciation for the life saving actions the members of the District performed on Mrs. Lynch's brother, Matt Trombley. Mr. Trombley was participating in the Fredericktown Tomato Show 5K race, when he had a heart attack. The quick response of the members of the District assisted in saving Mr. Trombley's life.

Chief Lanuzza's report was reviewed.

Chief Lanuzza presented an updated SOP social media policy for the Board's approval. Prosecutor Chip McConville has approved the policy. Mrs. Seward made a motion to approve the updated policy and Mr. Day seconded the motion. On roll call in the affirmative: Mr. Day, Vice-Chairman Sapp, Mrs. Seward and Mr. Mizer. In the negative: none. Absent: Mr. Maxwell and Chairman Tucker. Chief Lanuzza noted he was in the process of updating the District's policy and procedures, with the assistance of Prosecutor McConville.

The 2020 medic has been repaired and is back in service. Chief Lanuzza's vehicle, 2022 pick-up, is scheduled to have lights installed and graphics.

Chief Lanuzza had been obtaining quotes to purchase a new squad. After discussion, Mr. Day made a motion to proceed with the purchase of a new Road Rescue from Burgess Ambulance at a cost of \$320,302. The District would receive the squad in approximately 18 to 24 months. Mrs. Seward seconded the motion. On roll call in the affirmative: Mr. Day, Vice-Chairman Sapp, Mrs. Seward and Mr. Mizer. In the negative: none. Absent: Mr. Maxwell and Chairman Tucker.

The roof on the EMS side of the building has begun to leak. It has been fixed temporarily. The issue has been reported to the Fredericktown Fire District. They indicated they would be waiting until spring to discuss any replacement options.

Chief Lanuzza noted he was researching programs to assist with the purchase of a power load system for the new squad. He stated the Bureau of Worker's Compensation has a program in 2023 that could assist with the costs of the power load system.

Mr. Day made a motion for the following resolution and Mr. Mizer seconded the motion. On roll call in the affirmative: Mr. Day, Vice-Chairman Sapp, Mrs. Seward and Mr. Mizer. In the negative: none. Absent: Mr. Maxwell and Chairman Tucker.

**Resolution 11.1.22**

The Board of Trustees of Fredericktown Joint Emergency Ambulance District, in Knox County, Ohio met in a regular meeting on the 14<sup>th</sup> day of November, 2022 at the squad room of the Fredericktown Joint Emergency Ambulance District with the following members present:

Jerry Day                  Kevin Sapp                  Amy Seward                  Shan Mizer

Mr. Day moved the adoption of the following resolution:

Be it resolved by the Board of Trustees of Fredericktown Joint Emergency Ambulance District, Knox County, Ohio, the Fredericktown Joint Emergency Ambulance District Trustees will have the Fredericktown Joint Emergency Ambulance District meetings on the fourth Monday of each odd number month, with the meeting beginning at 7:00 p.m. The clerk will advertise any changes in the Mount Vernon News and/or posting a notice on the squad door of the Fredericktown Joint Emergency Ambulance District not less than 24 hours in advance.

Mr. Mizer seconded the motion and the roll being called upon its adoption, the vote resulted as follows:

Amy Seward, aye                  Shan Mizer, aye                  Jerry Day, aye                  Kevin Sapp, aye

Adopted this 14<sup>th</sup> day of November, 2022.

The District had received the actual Star of Life Award. Chief Lanuzza felt each member who had been acknowledge should have one also. The Board agreed. Chief Lanuzza noted he would order additional awards.

Based on the information provided by Mrs. Clippinger, Mr. Day made a motion for the following resolution and Mrs. Seward seconded the motion. On roll call in the affirmative: Mr. Day, Vice-Chairman Sapp, Mrs. Seward and Mr. Mizer. In the negative: none. Absent: Mr. Maxwell and Chairman Tucker.

**ANNUAL APPROPRIATION RESOLUTION**

**11.2.22**

The Board of Trustees of Fredericktown Jt. Ems, in Knox County Ohio met in regular session on the 14th day of November, 2022, at the office of the Board with the following members present:

Jerry Day                  Amy Steward                  Shan Mizer                  Kevin Sapp

Mr. Day moved the adoption of the following Resolution:

BE IT RESOLVED by the Board of Trustees of Fredericktown Jt. EMS, Knox County Ohio that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending December 31, 2023,

the following sums be and the same are hereby set aside and *appropriated* for the several purposes

for which expenditures are to be made for and during said fiscal year, as follows, viz:

Mrs. Seward seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Day, aye

Mrs. Steward, aye

Mr. Mizer, aye

Mr. Sapp, aye

*Adopted* November 14<sup>th</sup>, 2022,

*Diane Clippinger*

Clerk/Fiscal Officer

With no further business to come before the Board, Mr. Day made a motion at 7:48 p.m. to adjourn until the next regular meeting, on January 23, 2023, unless called upon for urgent business. Mr. Mizer seconded the motion. On roll call in the affirmative: Mr. Day, Vice-Chairman Sapp, Mrs. Seward and Mr. Mizer. In the negative: none. Absent: Mr. Maxwell and Chairman Tucker.

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Kevin Sapp, Vice-Chairman

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Diane Clippinger, Clerk